

Sambalpur Municipal Corporation Sambalpur (Odisha)

Email Id : Sambalpurm.hud@nic.in

Phone No. 0663-2411012

No. 2322 /SMC

Dated. 26-04-2018

QUOTATION CALL NOTICE FOR IEC ACTIVITY

Sealed quotations are invited from the reputed firm organization for the following works of the IEC Activities. The details of the required works are given below:-

1. Flex Banners
2. Posters & 3 Vinyl Poster
3. Hoardings
4. Publicity Vehicle
5. Voice Clip Recordings
6. Installation & fixing of Banners | Posters (Including all SMC area)
7. Wall Painting

The Tender Paper along with details specifications and eligibility criteria of the above works can be downloaded from website- www.sambalpur.nic.in

The bidders are required to submit the Quotation complete in all respect which should reach on or before by in the Sambalpur Municipal Corporation in a sealed envelope. The tender will be open at dtd: 11.05.2018 at 11.30 a.m. in the office chamber of the Sambalpur Municipal Corporation. All the bidders are requested to be remain present personally or through their authorised representative at the chamber of the Commissioner at 11.30 a.m. of dated 11.05.2018 and till completion of the tender process.

All the bidders are requested to specify the nature of works as mentioned above on the top of the envelope containing the bid documents. The undersigned reserves the right to accept or reject any or all the tender without assigning any reason thereof.


Commissioner

Sambalpur Municipal Corporation

Memo No. 2323 /SMC

Dt. 26-04-2018

Notice Boards of SMC, Sambalpur for publication for publicity of the above short tender call notice.


Commissioner

Sambalpur Municipal Corporation

Memo No. 2324 /SMC

Dt. 26-04-2018

Copy to DIO, NIC, Sambalpur for information. He is requested to host the same in the District website for wide publicity of the above short tender call notice.


Commissioner

Sambalpur Municipal Corporation

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1. **Place. Date & time submission of bid:** Office of the Commissioner, Sambalpur, on or before- Dt: 11.05.2018 up to 11.00 a.m.
2. **Place. Date & time opening of bid:** Office of the Commissioner, Sambalpur at 11.05.2018 at 11.30 a.m.
3. **Bid Price:**
 - a) The intending bidders shall have to submit their price bid in sealed packet in the format vide Annexure – I along with other documents as per serial No. 6 of the quotation notice.
 - b) The contract shall be for the quantity as per specification given in the Bid format.
 - c) All transportation cost, duties, taxes and other levies payable by the contractor under the contract shall be included in the quoted price.
 - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - e) The Prices should be quoted in Indian Rupees only.

4. **Evaluation of Quotations**

The SMC will evaluate and compare the quotations which is to be substantially responsive i.e. which

- (a) Are properly signed,
- (b) Confirm to the terms and conditions, and specifications.
- (c) Filled in Indian Currency
- (d) Quoted in Unit

5. The following documents to be attached without which the document will be treated as non-responsive and rejected.
 - i. Copy of GST Certificate
 - ii. PAN/TAN CARD
 - iii. Work experience documents

6. **Award of contract**

The SMC will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price. The successful bidder shall have to execute an agreement with the SMC for the contract.

7. Notwithstanding the above, the SMC reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract without assigning any reasons thereof.
8. The bidder whose bid is accepted will be notified for award of the contract by the SMC prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. The payment will be made on successful delivery and receiving acknowledgment and certification from nodal officer appointed.
10. The successful bidder shall enter into an agreement within one day of intimation of his being selected as the successful bidder and execute the assignment job within the date line to be determined from time to time, failing which his offer will be cancelled.
11. The undersigned reserves the right to accept or reject any or all the tenders without assigning reason thereof.


26/4/18
Commissioner

Sambalpur Municipal Corporation

FINANCIAL BID DOCUMENT

Annexure – I

Name of the Bidder / Proprietor:

GST Number:

PAN Number:

Address of the Bidder:

Contact Number:

Sl. No.	Goods	Minimum Specification	Quantity	Quoted Unit Rate in Rs. Including transportation and all taxes (Both in figure and words)
1	Publicity Vehicle	<ul style="list-style-type: none"> Tata Magic / Tata Ace with iron frame fittings for fixing of flex banner No of iron frame i. 8ft x 4ft – 4 Nos ii. 5ft x 7ft – 1 Nos iii. 5ft x 3ft (Triangle shape) – 1 Nos The vehicle must have complete sound system The vehicle shall move around minimum 50 kms. per day 	Per day	
			Mileage per kms after the 1' 50 kms	
2	Flex Banners	<ul style="list-style-type: none"> 340 GSM Size– different size as per requirements. Multicolor Printing-Multi color machine based solvent printing with Ultra violate resistant ink as per design approved by OLM. 	Per Sq. Ft	
3	Poster & Leaflet	<ul style="list-style-type: none"> 90 GSM glossy Paper Size –Demy Size Multi Color Placard 10' 18' size 	Per piece Per piece Per piece	
4	Fixing of Flex and poster	Pasting/ Fixing of flex without frame	Per Sq. Ft	
		Fixing of Flex with iron frame	Per Sq. Ft	
		Pasting of Poster	Per Sq. Ft	
5	Theme song / Voice clip recording	Must be recorded in professional way with music	Per 30 second	
			Per minute	
6	Vinyl Poster		Per Sq. Ft	
7	Wall Painting	Only Text (with background colour)	Per Sq. Ft	
		Text with Pictures (with background colour) single colour	Per Sq. Ft	
		Text with Pictures (with background colour) multi colour	Per Sq. Ft	

Signature of the Quotationer